

DISCOVER IRRV COUNCIL TAX BASIC

For further details, contact our team at onlinetraining@irrv.org.uk or dial 020 7691 8985

Embark on a learning journey with IRRV Council Tax Basics, an interactive web-based training tool tailored as a standardised national online induction program for those entering the realms of Council Tax.

KEY COMPONENTS OF IRRV BUSINESS RATES BASIC

Personal Profile:	Allow yourself to navigate a personalised learning path by identifying your preferred learning style.
Learning Centre:	Immerse yourself in a diverse range of learning activities designed to cater to various learning styles.
Resource Centre:	Access a program library where essential content from the Learning Centre is available, along with links to crucial legislation, documents, and websites.
Target Audience:	This course caters to all staff members seeking a fundamental understanding of Council Tax. It also serves as a valuable reference and refresher tool for seasoned practitioners.

LEARNING OUTCOMES

Introduction to your role

- What is Council Tax?
- Data Protection and Freedom of Information
- What other resources exist for Council Tax Officers?
- Where does the IRRV fit in?

Council Tax in context

- Why do we need Council Tax?
- Who sets the Council Tax?

Valuation

- What is a valuation list?
- What is the billing authority's role in regard to the list?
- What is a valuation tribunal and what is it for?

Liability and reliefs

- How is the amount to be paid calculated?
- Who is liable to pay?
- What types of occupation are there?
- What is transition?
- What different types of relief are there and how are they applied?

Billing and collection

- What are the steps in the process of billing and collection?
- What is a demand notice and how is it served?
- What options are there for paying the bill?
- What if the council taxpayers circumstances change?

Recovery and enforcement

- What happens if a council tax payer fails to pay?
- What options are open to a billing authority should a council taxpayer fail to respond to a reminder notice or a final notice?
- What does a billing authority do to apply the options available to enforce payment?
- Can appeals be made at any time in the process?

WHERE DO I GO FROM HERE?

Advancing your career

Recommended qualifications and publications for ongoing development

Managing Learners: Our new platform allows you to monitor learner progress and accumulate responses, including registration details, log-in times, activities completed, duration, and quiz scores.

Flexible Learning: Learners chart their unique course through the course material, progressing at their own pace with activities accommodating diverse learning styles. The Resource Centre serves as a constant reference tool for legal and practical matters.

Duration: Learning Centre: 10-15 hours
Resource Centre: Continuous reference support